

**Participation Agreement & Statement of Collaboration:  
Outlining ECHO MOLST + eMOLST Collaboration with Community Partners**

**Description of ECHO MOLST + eMOLST**

Excellus Health Plan, Inc. (“Health Plan”), in partnership with IPRO, is offering specialty consultation and continuing education for New York-based physicians, nurse practitioners, physician assistants and other team members in primary care offices, clinics, hospitals, nursing homes, hospices, and other settings to assist in the care of patients who are appropriate for end-of-life conversations and MOLST (Medical Orders for Life-Sustaining Treatment). The consultation and education is provided through a telementoring model called ECHO® (Extension for Community Healthcare Outcomes).

The mission of ECHO MOLST + ECHO eMOLST is to develop the capacity to safely and effectively transform end-of-life care through efforts focused on improving implementation and usage of advance care planning, MOLST, and eMOLST in New York State, and to monitor outcomes of this work. In pursuit of this mission, Project ECHO® and ECHO MOLST + eMOLST faculty, staff and partners have dedicated themselves to de-monopolizing knowledge in order to expand access to best-practice care across the United States and globally.

ECHO MOLST + eMOLST will meet on a weekly basis at lunchtime. The sessions will be 1h each. The dates are: 3/4/21, 3/11/21, 3/18/21, 3/25/21, 4/1/21, 4/8/21, 4/15/21, 4/22/21 & 4/29/21.

At the video-conference sessions a “hub” of specialists in advance care planning, MOLST and eMOLST will consult with participants from around New York who will present their patient cases. There may be up to fifty participant “spokes” on the video conference. The spokes and the hub will discuss each case and recommendations will be provided. In addition, there will be 15 minutes of the hour-long session devoted to a didactic presentation on relevant topics.

The participants are asked to complete a written clinical summary of the patients that they are presenting that follows the Presentation Template provided by the ECHO MOLST + eMOLST project team.

All the patient information presented to the hub must be de-identified. No PHI will be shared and there is no patient relationship established with the specialist. Patients will be assigned an ECHO® record number for tracking purposes. Some de-identified data related to the ECHO® sessions and patients discussed will be maintained by ECHO MOLST + eMOLST. Administrative data will be shared with Project ECHO®.

The costs associated with the time of the specialty team members and project management and coordination are covered by Health Plan and IPRO. The ECHO® sessions are not reimbursable (unlike telemedicine sessions). Health Plan and IPRO will be seeking longer term support for the project but do not guarantee its existence beyond the sessions described herein.

**Commitment to Collaboration – ECHO MOLST + eMOLST Hub**

In the spirit of collaboration the ECHO MOLST + eMOLST hub team is committed to working with community partners, also known as “spokes.” The ECHO MOLST + eMOLST hub offers to do the following:

1. Provide CME credit at no cost from the University of New Mexico for participating in teleECHO™ Clinics
2. (1 hour = 1 CME credit) conducted using Zoom, a video conferencing platform.
3. Provide routine, remote IT user support to facilitate connectivity to Zoom and participation in the session.
4. Offer regular didactic presentations on core elements of advance care planning, MOLST and eMOLST.
5. Offer special curricula and training opportunities centered on advance care planning, MOLST and eMOLST.
6. Review patient cases presented by clinicians at partnering organizations (“spokes”) and provide recommendations.
7. Be available when possible outside of teleconference times for emergent questions or issues, as necessary.

ECHO MOLST + eMOLST team members are listed below, although the team may be modified as required:

Name	Email
Pat Bomba, MD, MACP, FRCP	patricia.bomba@lifethc.com
Katie Orem, MPH	katie.orem@excellus.com
Meg Greco, MPA	meg.greco@excellus.com
Sara Butterfield, RN, BSN, CPHQ	sbutterfield@ipro.org
Carolyn Kazdan, MHSA, NHA	ckazdan@ipro.org
Christine Stegel, RN, MSN, CPHQ	cstegel@ipro.org
Fred Ratto, BA, CPH	fratto2@ipro.org
Lynn Wilson, MS	lwilson@ipro.org

### Commitment to Collaboration – ECHO MOLST + eMOLST Spoke

In the spirit of collaboration, (the collaborating community partner or “spoke”) is committed to working with ECHO MOLST + eMOLST. In this regard, the partner organization commits to:

1. Participate in weekly teleECHO™ conferences by presenting cases, providing comments, and asking questions. We encourage participation by physicians, nurse practitioners, physician assistants and other team members who participate in MOLST conversations.
2. Connect to the conference by video when possible. Participants can also join by phone only, if necessary.
3. Submit de-identified patient cases and provide clinical updates and outcome data as needed.
4. Complete a brief evaluation after each session to receive CME credit.
5. Complete periodic surveys to help us improve our services to our partners.

Please register all staff who will participate in or support the teleECHO™ clinics at your site, which usually includes a physician, nurse practitioner, physician assistants or other team members who participate in MOLST conversations, an IT person, and administrator(s).

Agreeing to this participation and collaboration agreement does not require participation in every ECHO MOLST + eMOLST session. Further, participant agrees that the information provided during the ECHO MOLST + eMOLST sessions is for informational purposes only and that the physician, nurse practitioner, physician assistant and other team members remain fully responsible and liable for the care of their patients, including deciding whether to act on information provided during the ECHO MOLST + eMOLST sessions.



Name: Patricia Bomba, MD, MACP, FRCP  
Title: ECHO MOLST + eMOLST session “Hub” Lead  
Organization: Excellus BlueCross BlueShield

February 2, 2021

**Date**

Name:  
Title: ECHO MOLST + eMOLST “Spoke” Lead  
Organization:

**Date**